TREASURY TODAY

Treasurer

We hope you have enjoyed our newsletter. This is our last issue for 1992-93, but we'll be back in early fall. In the meantime we have to close the University books and satisfy our auditors. On behalf of Treasury, we wish you a great summer.

CUFS

The attached ledgers were produced from the University's Financial System called CUFS. CUFS is a complete financial system that includes fund accounting, budgeting, expenditure and encumbrance accounting to name just a few. One very useful tool, which is available to all users, is on-line inquiry. If you would like to access this feature, call Pompeo, Systems Administrator at 4982.

Research & Special Funds

Due to technical difficulties in another area, the financial statements for NSERC and SSHRC grants have been delayed, however, we expect to receive them very shortly.

If you foresee being away from the University for an extended period this summer, please contact our office regarding your statements.

We would also like to thank you for your cooperation in completing expense reports and cheque requisitions properly. Correctly completed documentation can be processed more rapidly by Accounts Payable thereby resulting in more prompt reimbursements.

General Accounting

Please note that the ledgers you have received are preliminary and, as such, some charges may still be outstanding. Keep in mind that the final deadline to advise Treasury, in writing, of any omissions or errors appearing on your first reports is June 18 at 5:00 p.m.. When a final version is sent to you, sometime after June 18, these outstanding charges will be reflected. If you need any information don't hesitate to call Joanne (4927) or Eric (4931).

Accounts Payable

Please be advised that the full description for the accruals of purchase orders (on operating funds) will not be shown in your May 1993 general ledgers. We apologize for any inconvenience this may cause you but rest assured that the information is available and will be sent to you shortly.

For the summer months only, we have changed our cut-off date for printing cheques. Consequently, cheques will be mailed weekly, on Tuesdays and Wednesdays, instead of Mondays and Tuesdays.

Budget Office

While preliminary final results for 1992-1993 are being monitored, the Budget Office will be forwarding your 1993-1994 Operating Budget shortly. If you have any questions please contact Irvin (4939), Donna (4936), or Robert (4984).

Our 2 ¢

Just a reminder that Summer Hours came into effect on June 7 so it's a good idea to call ahead or make an appointment before dropping by Treasury.

Vol. 1, No. 4 - June 1993